

## REGISTRATION

Registration for Child Watch will be at the front desk. You must call to reserve the times you would like for your children to attend. You may use up to 2 one-hour slots *per child*. The fee will be capped at the two youngest children. Payment is made through the front desk and can be made daily in cash, credit/debit card or check. There is also the option of a Child Watch punch card (you would pay for 10 or 20 punches in advance)

## OUR PHILOSOPHY

The Bath Area Family YMCA Child Care programs offer opportunities for children to interact in an inclusive, child-directed environment. We focus on learning through the development areas of cognitive, social-emotional, language, and physical development, utilizing “play” as the focal point for all learning. We monitor and assist children in the acquisition of new skills, believing that children learn at their own pace, developing skills, as they build upon gained knowledge. Families are an integral part of our program. Teachers help to introduce diversity through cultural, physical, and economic differences, while working with the children and families involved in our programs. Our conflict resolution goal is to create an environment that nurtures, encourages respect, promotes self-esteem and trust and teaches conflict resolution. Our hope is that the experiences we offer will promote unique and positive outcomes for the children and families.

## LOCATION

Our day program is housed in the Teen room, while our evening and Saturday Child Watch is housed in the Multi Purpose 2 Room.

## MANDATED REPORTING

The YMCA is mandated, by state law, to report any suspected cases of child abuse or neglect to the appropriate authorities.



## HOURS

### MORNING CHILD WATCH

Monday – Friday

8:00 am – 1:00 pm

### EVENING CHILD WATCH

MONDAY – THURSDAY

4:00 pm – 8:00 pm\*

**\*NO Evening Childwatch during summer hours  
(which start the week school ends in June).**

### SATURDAY CHILD WATCH

Saturday

9:00 am – 12:00 pm

## RATIOS & FEES

### Infants

6 weeks

Up to 18 months-

1:4

**\$2.00 per Infant per slot**

### Toddler/Preschool

19 months

Up to 6 years-

1:6

**\$1.00 per Child per slot**

As a safety precaution, if there is a last minute staff shortage, Child Watch staff will follow a safe, low staff: Child ratio, and may need to turn children away in the order in which they were registered.

## AVAILABILITY

Space is available on a first come, first serve basis, with the maximum number of children allowed at any given time in the day. The provider reserves the right to limit the number of children under their care. This is for the safety of your children.

**CHILDREN MUST BE AT LEAST 6 WEEKS  
OLD, AND NO OLDER THAN 6 YRS OLD**

## ENROLLMENT PAPERWORK

Please fill out a children’s information form for *EACH* child. Parents/Guardians must remain in the building at all times while children are in our care. Only those listed on the form can pick up and drop off children and each person listed must be a family member/YMCA member.

## ILLNESS

A child who is not well enough to participate in our daily activities should not attend. A child who is presenting any of the following symptoms should be kept home and will be sent home if any of these symptoms are noted.

- A temperature of 101° or higher
- Diarrhea or Vomiting
- An unexplained rash
- Discharge from the eyes or ears.

Please notify us if your child has any of these symptoms or has been diagnosed with a communicable disease.

## TREAT POLICY

If you plan on bringing a special snack to the Child Watch room for the children, we ask that you bring only store bought items and not baked goods from your home. This is for the safety of everyone.

## BEHAVIOR MANAGEMENT

In our program, we use the following techniques to guide each child in using appropriate behavior:

- Classroom design
- Language
- Modeling
- Choices
- Time away
- Conflict resolution

If a behavior or condition exists which threatens the health and safety of children or teachers, Child Watch privileges may be revoked.

### PICK UP & DROP OFF

Please make sure all children are picked up and dropped off on time. Children are only to be signed in by and released to a legal guardian. If you are late picking up your child, you will be charged for an extra time slot.

### MEAL TIMES

Children are required to sit during meal times and are asked to bring nutritious foods. Peanuts, or peanut based products, candy, chips, and soda are not permitted. We also ask that infants bring bibs and spoons from home. **Please label all items clearly with your child's name.**

### LEAVING THE CLASSROOM

Children will only leave the classroom under the supervision of a staff member in the following situations:

- The use of the bathroom
- To play in another supervised location in the YMCA or on the playground
- There is a Fire Drill/Alarm, and we have to evacuate the room.

Children can join the staff only with parental permission-located on the enrollment paperwork.

### TOYS FROM HOME

The YMCA staff will not be responsible for broken or lost items brought from home. Children must also understand that they will be required to take turns with and share their toy. Comfort items, such as a blanket, are encouraged, but a favorite toy can quickly become a source of conflict.

*Please ensure that all medications are removed from your diaper bag before placing it in the Child Watch area. We have a locked box available if it is needed; please ask a staff member.*

### INFORMATION

Child Watch is a MEMBER BASED service only. This includes individual memberships (individual and child) and family memberships. IT also includes Military One Source Memberships.

Slots will be available in 1 hour increments starting on the hour or ½ hour beginning at 8:00 am during the week, 4:00 pm in the evenings and 9:00 on Saturday mornings.

You may use up to one hour slots. Fees are \$1.00 for children over 18 months, capped at the youngest 2 children per hour.

Sign up must take place at the Front Desk.

Cancellations received less than ½ hour before the time slot begins will still incur the per slot fee.

You will pay and collect a ticket to give to the Child Watch staff from the front desk.

If the YMCA cancels programming, Child Watch will also be closed.

If slots are not booked by the following times, Child Watch will close

- Mon – Fri (Day) – 10:00 am
- Mon – Thu (Eve) – 3:00 pm
- Sat (Morn) – 8:00 am

### CHILD WATCH IS CLOSED FOR THE FOLLOWING HOLIDAYS:

- Labor Day
- Columbus Day
- Veteran's Day
- Thanksgiving Day
- The Day after Thanksgiving
- Christmas Eve
- Christmas Day
- New Years Eve
- New Year's Day
- Memorial Day

In addition, Child Watch follows the local school calendar. This means that if there is a day off of school, Child Watch will be closed. Child Watch will most likely close early if there is a half day.

Please check WCSH 6 for any cancellations

