



Job Description

Available Counselor Positions: Lead Counselor, part-time counselors, and Leaders in Training

QUALIFICATIONS:

- Prior camp staff experience or equivalent preferred. Experience or a willingness to work with youth required.
- Commitment to the entire summer camp from late June-August with minimal absences.
- At least 18 years of age for Lead Counselor and at least 16 years of age for part-time counselors (25-35 hours a week)
- Ability and experience in supervising children
- Desire and ability to work in a camp setting
- Good role model, high integrity, and adaptable
- Strong Communication and Collaboration Skills
- Ability to understand and follow directions
- Positive attitude, ability to work on a team
- Current First Aid and Adult and Child CPR certifications/Basic Water Safety/Maine Roads to Quality (Training offered in staff orientation)

POSITION SUMMARY:

Lead Counselor, part-time counselors, and LIT's are under the supervision of the School Age & Camp Director. The Camp Counselor aids in supervising and effectively leading a group of campers in daily camp activities M-F 8:45am-4:15pm. Camp Counselors provide a safe and nurturing environment for campers and are actively involved and have a positive attitude about all camp activities.

ESSENTIAL FUNCTIONS:

- Provide opportunities for the group so that each individual has successful opportunities.
- Respond to and provide opportunities for discussion of individual or group problems and concerns.
- Assist each camper with meeting personal goals and those established by the camp for camper development.
- Follow established procedures for supervising camper health and enforcing all safety regulations.
- Maintain health, safety, and cleanliness in program areas.
- Identify and report any potential risks.
- Follow established health and safety standards of the YMCA, and Dept. of Public Health.
- Adapt activities with other counselors and following camp schedules.
- Supervise all aspects of the camper's day including i.e. assemblies, morning and afternoon activities, pool and locker rooms, lunch, and excursions.
- Take attendance throughout the day.
- Teach and assist in morning and afternoon periods as assigned.
- Support other counselors when attending activities with one's group.
- At the pool, change into appropriate swim attire and check in with Lifeguards.
- Assist in the pool with swim lessons daily.
- Participate in all programs, excursions, family nights, trainings, and other events as assigned.
- Follow camp procedures while handling disciplinary issues in a fair, consistent manner.
- Help with all camp activities and participate as a member of the camp staff team.
- Demonstrate/teach the values of caring, honesty, respect, and responsibility to all campers and staff.

- Follow all camp rules, regulations and policies and enforce them among peers.
- Maintain positive public relations with parents, visitors, and the general public at all times.
- Able to visually and audibly identify and respond to environmental and other hazards related to assigned activities.
- Capable to respond appropriately to emergencies and situations requiring first aid and/or CPR (Training will be included in staff orientation).
- Submit all required paperwork on time.
- Perform other duties as assigned.
- Attend/Actively participate in all Camp Counselor training's, orientations, meetings, and etc.

Job Type: Seasonal Part-Time/Full-Time

Salary: \$12.15-\$14.00/hour